

Tucson Unified is where
Students love to Learn
Teachers love to Teach
and People love to Work
We are Team TUSD



Statement Acknowledging Compliance with the Treatment of Confidential Information

POLICY CODE: CCD

Purpose: The purpose of this policy is to identify information that would be considered confidential and to establish guidelines on the treatment and disclosure of confidential information.

Policy: It is the responsibility of all employees to protect against the unauthorized disclosure of confidential information. This policy requires employees with access to student and employee information to refrain from sharing written, verbal or electronic with others (both employees and non-employees) who do not require the information in the scope of their job or responsibility. This includes maintaining confidentiality in providing the student's or employee's name and/or any details that might identify the student or employee and relate him/her to a particular situation.

Participants: By participating as a volunteer in Steps to Success 4.0, January 15, 2016, I have read and agree to adhere to the TUSD Governing Board policy on Confidential Information

TUSD Employees: Unauthorized disclosure of confidential information may result in serious disciplinary action up to and including termination.

Signature

Date

Name Please Print

Affiliation